



St Paul's Way Trust School Provider Access Policy (Careers)

**Addendum
September 2020**

Context:

In light of recent changes, the Provider Access Policy has been streamlined to comply with current guidelines while continuing to meet statutory requirements for careers in schools and colleges. This addendum sets out the changes to our normal external opportunities for access given current COVID restrictions.

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Opportunities for Access (Update)

A brief description of some of our opportunities for access are provided below:

Event/Programme	Calendar	Description
Assemblies	Half-Termly	Assembly dates for provider access are overseen and coordinated by the SLT member with management responsibilities for the CEIAG provision. The coordination of the themes for these assemblies is a responsibility of the CEIAG Manager, in collaboration with the Higher Education Coordinator. Due to COVID restrictions, assemblies will be pre-recorded and shown to students as a video presentation during afternoon tutor time. Please see below the assembly schedule.*
Science Summer School	TBC – July (<i>Flying Start</i>)	Hosted by Professor Brian Cox OBE, Science Summer School offers students with an exciting and unique opportunity to explore the world of STEAM (Science, Technology, Engineering, Arts, and Mathematics) through TED-style talks by leading scientists and practical workshops. Students in Years 8, 9, 10, 11 and 13 will participate in either Science Summer School or Curriculum Enhancement Day.
Curriculum Enhancement Day	TBC - July (<i>Flying Start</i>)	A variety of exciting trips are planned for students across the school. These trips are designed to get students to reflect on their future and, therefore, will visit a university and/or an organisation for an introduction to higher education and/or employment. Please note, students in Years 8, 9, 10, 11 and 13 will participate in either Science Summer School or Curriculum Enhancement Day.
Work Experience	Feb – Year 12 Apr – Year 10 (X) Jun – Year 10 (Y)	As part of St Paul's Way Trust School's robust career programme, and in line with Gatsby Benchmark 6, all students will take part in work experience in both Year 10 and Year 12. Our students have previously gained placements at: Morgan Stanley, NHS, Queen Mary University of London and Bank of America. Students are supported in their work experience journey by industry experts and corporate volunteers.
Mock Interviews	Ad-Hoc	At St Paul's Way Trust School, we understand the importance of preparing our students for the demands of working life. Many students are invited to interviews when applying to sixth form/college/university and the vast majority of students will be invited to a job interview in the future. Therefore, we invite employers and business volunteers into the school to hold one-to-one or group interviews resembling a real interview.

*Provider access will be granted for a pre-recorded assembly provided that there is availability during tutor time. Assemblies should last between 10 – 15 minutes and be sent to the CEIAG manager at least one week in advance of the scheduled pre-recorded assembly date.

Dates for additional access for ad hoc workshops and events are coordinated by the CEIAG Manager, in collaboration with year teams and faculties.

The provider access dates for the 2020-21 academic year are outlined below:

	Aut 1 (wb 21/09)	Aut 2 (wb 23/11)	Spr 1 (wb 01/02)	Spr 2 (wb 15/03)	Sum 1 (wb 26/04)	Sum 2 (wb 21/06)
Year 7	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities	Achieving SMART Goals	National Careers Week: Careers of the Future	Careers Question Time	Highlights of the year & CEIAG plans for next year
Year 8	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities	Achieving SMART Goals	National Careers Week: Careers of the Future	Careers Question Time	Highlights of the year & CEIAG plans for next year
Year 9	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities	Achieving SMART Goals	National Careers Week: Careers of the Future (Pathways)	Careers Question Time	Highlights of the year & CEIAG plans for next year
Year 10	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities: Post-16 Options	Achieving SMART Goals	National Careers Week: Understanding Labour Market Information and Future Trends	Careers Question Time	Highlights of the year & CEIAG plans for next year
Year 11	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities: Post-16 Options	Achieving SMART Goals	National Careers Week: Understanding Labour Market Information and Future Trends	Careers Question Time	Preparing for Results Day
Year 12	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities: Post-18 Options	Achieving SMART Goals	National Careers Week: Understanding Labour Market Information and Future Trends	Careers Question Time	Highlights of the year & CEIAG plans for next year
Year 13	Becoming a Successful SPWT Graduate – Intro to Careers at SPWT	Identifying Key Skills & Qualities: Post-18 Options	Achieving SMART Goals	National Careers Week: Understanding Labour Market Information and Future Trends	Careers Question Time	Preparing for Results Day

Please note: The pre-recorded assembly does not have to be the exact theme as above. Themes and suitability for the Key Stage can be discussed further.

Premises and Facilities (Update)

All assemblies will be pre-recorded and shared during tutor-time. All tutor classrooms have access to a projector and a sound system.

For events or workshops, please discuss requirements with the CEIAG Manager. All classrooms have access to a projector and sound system. The capacity of rooms varies from 10 students to 70 students depending on availability and requirements. Providers must adhere to the school's safeguarding procedures at all times while working with the school.

To book an ad hoc event or workshop, please contact the CEIAG Manager at least 8 weeks before the proposed date of the event.

If you are a provider who wishes to leave a copy of your prospectus or other relevant resources please discuss with the Careers Manager to make arrangements for a space in the Careers Library, which is managed by the Careers Manager and School Library Manager.