

# St Paul's Way

Education • Foundation • Trust

## Student Admission Form

**Student's Surname:** .....

**Student's Forename(s):** .....

**D.O.B:(DD/MM/YYYY)**...../...../.....

**Gender:**  M  F

**Present School:** .....

### Nationality

Student's Nationality: ..... Student's country of birth: .....

If outside the UK please give date of entry into the UK:.....Immigration status:.....

Student's first language: .....Parent's first language: .....

### Please indicate your preferred method of communication:

Post

Email

Text Message

Phone



### Parent/Carer Details

	Parent/Carer 1	Parent/Carer 2																																								
Title (i.e. Mr/Mrs/Ms/Dr etc...)																																										
Surname/Family Name																																										
Forename/First Name																																										
Date of Birth																																										
Relationship to Student																																										
National Insurance Number																																										
National Asylum Support Service (NASS) Number (if applicable)	<table border="1"> <tr> <td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>			/			/															<table border="1"> <tr> <td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>			/			/														
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		/			/																																					
Home/Work telephone number																																										
Mobile telephone number																																										
Parent/Carer's current address	Postcode:	Postcode:																																								
Please provide your old address if you have moved in the last year	Postcode:	Postcode:																																								

	Emergency Contact
Title, Surname and Forename	
Relationship to Student	
Telephone Numbers - Mobile and Home/Work	
Email Address	
Address	Postcode:

### Ethnicity

- |  |   |
|--|---|
| <input type="checkbox"/> ABAN - Bangladeshi                        | <input type="checkbox"/> MWBC Mixed/Dual - White and Black Caribbean  |
| <input type="checkbox"/> AIND - Indian                             | <input type="checkbox"/> MOTH Mixed/Dual - Any Other Mixed Background |
| <input type="checkbox"/> APKN - Pakistani                          | Please state which .....  |
| <input type="checkbox"/> AOTH - Any Other Asian Background         | <input type="checkbox"/> WBRI - White British                         |
| Please state which .....   | <input type="checkbox"/> WIRI - White Irish                           |
| <input type="checkbox"/> BAFR - Black African                      | <input type="checkbox"/> WIRT - Traveller of Irish Heritage           |
| <input type="checkbox"/> BCRB - Black Caribbean                    | <input type="checkbox"/> WROM - Traveller Roma                        |
| <input type="checkbox"/> BOTH - Any Other Black Background         | <input type="checkbox"/> WOTH - Any Other White Background            |
| Please state which .....   | Please state which .....  |
| <input type="checkbox"/> CHNE - Chinese                            | <input type="checkbox"/> OOTH - Any Other Ethnic Group                |
| <input type="checkbox"/> MWAS Mixed/Dual - White and Asian         | Please state which .....  |
| <input type="checkbox"/> MWBA Mixed/Dual - White and Black African | <input type="checkbox"/> REFU - Refused                               |



### Doctor's Details

Doctor:..... Surgery: .....

Address:..... Telephone: .....

### Medical Conditions (Please note that more detailed information will be requested)

Does your child have any diagnosed medical conditions (diabetic, asthmatic, eczema, allergies, etc) ?  Y  N

How severe are these diagnosed medical conditions?  Mild  Moderate  Severe

Does your child take medication at home?  Y  N If yes, please state the name of the medication below:

Does your child require medication to be taken in school?  Y  N If yes, please give details below:

### Additional Educational Needs

Does your child have an Education Health and Care Plan?  Y  N

Does your child have Special Educational Needs (K Support)?  Y  N

If 'Yes'. Please state type of need .....

Is your child a Looked After Child (LAC)?  Y  N

If 'Yes', which borough? .....

Is your child in private foster care?  Y  N

Is there any involvement with Social Services?  Y  N If 'Yes', please give details below

Do any other external agency work with the child/family?  Y  N If 'Yes', please give details below

### English as an Additional Language

Does your child speak any languages other than English at home?  Y  N If 'Yes', please give details below

How well does your child know the language(s)?  Well  Little  Not at all

Name of language (1): ..... Speak and Understand  Read and Write

Name of language (2): ..... Speak and Understand  Read and Write

Which language does the family use most at home? .....

Has your child been to school in another country?  Y  N If 'Yes', please give details below

Name of country: ..... How long was your child at school there?.....years

# Section B Family Details



Current family and home situation. Who lives at home?

.....

.....

.....

.....

.....

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.....

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.....

CHILD/CHILDREN'S DETAILS (please include any other children in the family receiving secondary free school meals who are in different year groups, or at different schools)

Surname	First Name	Date of Birth	Sex (M/F)	Currently Attending

Are you eligible for secondary free school meals?  Y  N      If no, have you ever been?  Y  N

How would you travel to St. Paul's Way Trust School? E.g. Walk/Cycle/Bus/Train/Car .....

Is the Parent/Carer serving in regular HM Forces or in the Armed Forces of another nation and stationed in England?  
 Y  N



**Interests and Clubs**

What are your interests? E.g. Sports, music, reading, swimming.....

Do you attend any after school clubs?  Y  N

if 'Yes', which club?.....

What club would you like to attend here at SPWT?.....

Do you play any musical instruments?  Y  N

if 'Yes' which instrument? .....

What grades did you achieve? .....

Do you sing in a choir?  Y  N

Would you like to start/continue?.....

Do you hold any position of responsibility at school? e.g. School Council Rep .....

Can your child swim 20 metres unaided?  Y  N

**What are your favourite subjects and why?.....**

.....

.....

**How do you get on with other students, both at school and outside school?.....**

.....

.....

Who do you know from your primary school who is also coming to SPWT?.....

Do you have any special friends here?.....

Does anyone help you with your homework?.....

Do you have relatives here at SPWTS?.....

How would you describe yourself? (e.g. friendly/quiet/hard working/reliable/organised/disorganised/fun/sporty/artistic/

academic) .....

.....



Do you think you need any extra support with a particular subject?.....

Have you had any support at your present school?.....

What kind of support would be helpful to you?.....

Have you had any difficulties at Primary school?.....

Do you have a computer that you can use at home?  Y  N

If 'Yes' is the computer shared with others?  Y  N

Do you have internet connection at home (e.g. Broadband, Cable, Modem, Wireless/ mobile tethering)  Y  N

**Is there anything else you feel we should know about?**.....

.....

.....

.....

Section D Additional Details from Parents

When did your child start school in the UK?

Nursery  Reception  Year 1  Year 2  Year 3  Year 4  Year 5  Year 6  Other

What age was your child when they first started school? .....

Has your child been educated abroad?  Y  N

If 'Yes', where, and for how many years? .....

How many primary schools have you attended? Reason for change (if applicable)? .....

Has your child missed any schooling?  Y  N

If 'Yes', how long? .....

What is your current attendance at school? .....

Would you be interested in joining our Parent's Forum?  Y  N

Would you be able to offer your skills volunteering for the school?  Y  N

If yes, what could you offer?.....

.....

# Section E Choice of Language



Have you studied French or Spanish in Primary School?  Y  N

If Yes, which one?  French  Spanish

How many years have you studied the language? .....

We allow some students to study Bengali rather than French and Spanish.

Would you like to be considered?  Y  N

**NOTE:** Our languages curriculum for top set students includes Latin alongside French or Spanish.

Please note that Arabic, Bengali and Latin will be available for study in Year 10 for some students who may not get to study these subjects in year 7.

Has your child had any language lessons outside of school? (Mosque/Language School/Home tutor)  Y  N

If 'Yes' which language(s): .....

Please list any exams taken and grades achieved: .....

.....

**NOTE:** Whilst we aim to match any student to their preferred language option, we need reminding you that this may not always be possible

# Section F Future Vision

Have you (or your parent/carer) thought about what you'd like to do after leaving school? .....

.....

What university do you want to go to? .....

Have you been recognised for being gifted and talented in any particular subjects or activities?.....

.....

## Trips and Other Off-site Activities Consent

I give permission for my child: A) to take part in school trips and other activities that take place off-school premises; and B) to be given first aid or urgent medical treatment during any school trip or activity.

Please refer to the document provided within your interview pack for further information.

Parent Signature .....

# Privacy notice - Data Protection Act 1998

St Paul's Way Trust School is a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care;
- Assess how well your school is doing;

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information. If you are enrolling for post 14 qualifications we will be provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE). We also pass information to the exam boards.

If you want to see a copy of the information about you that we hold and/or share, please contact the school.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

[http://www.towerhamlets.gov.uk/ign/council\\_and\\_democracy/data\\_protection\\_and\\_freedom\\_of.aspx](http://www.towerhamlets.gov.uk/ign/council_and_democracy/data_protection_and_freedom_of.aspx)

and <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

#### **The Information Governance Team Chief Executive's Directorate**

Town Hall, 5 Clove Crescent

London E14 2BG Website: [www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

Email: [dataprotection@towerhamlets.gov.uk](mailto:dataprotection@towerhamlets.gov.uk)

Telephone: 0207 364 5000

#### **Public Communications Unit Department for Education**

Sanctuary Buildings Great Smith Street

London SW1P 3BT

Website: [www.education.gov.uk](http://www.education.gov.uk)

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288

Once you are aged 13 or over, we are required by law to pass on certain information to the provider of youth support services in your area. This is the local authority support service for young people aged 13 to 19 in England. We must provide the address of you and your parents (and your date of birth) and any further information relevant to the support services' role.

However, until you are aged 16 or older, your parent(s) can ask that no information beyond your name, address and date of birth (and their name and address) be passed on to the youth services provider. This right transfers to you on your 16th birthday. Please inform the school if this is what you or your parents wish.

**I agree to the school's *e-safety policy, home-school agreement and equalities statement*. Copies of these documents can be found on the school website under [http://www.spwt.net/info\\_policies.htm](http://www.spwt.net/info_policies.htm)**

**I agree that my child can have their photograph taken and be video recorded whilst participating in activities in and arranged by the school. These images and recordings can be used for purpose of publicising the school and celebrating achievement.**

**I agree that my child will abide by the school's Internet Use and Access policy.**

**For the purpose of security, management and child protection, the school operates a Closed Circuit TV system (CCTV). Cameras are installed in all school buildings and around the school site.**

**I agree with the above, Parent Signature .....**



# Partnership Agreement Between Students, Families and SPWT

## Student

**I undertake to be the best that I can be at all times. By working hard and persevering in my studies and in the wider life of the school, I will uphold the values of St Paul's Way Trust, and will seek to become an outstanding St Paul's Way Trust Graduate.**

**Communication:** I will develop my communication skills continuously. I will read widely, and develop my writing and speaking skills for different purposes and audiences. By listening carefully, I will learn how to improve and be there to help others. My communication will be appropriate at all times, and will show kindness and respect to all members of the school community.

**Investigation:** I will develop a passion for finding out new things as I grow academically and personally in the school. When I am not successful first time, I will persevere, and will ask questions when I am not sure or wish to challenge something. My scientific investigations will support my understanding of healthy lifestyles and of the world around me.

**Participation:** I will be a full and active member of the school community, in and outside of lessons. I will come to school every day on time, and will take full responsibility for organising my time and my school equipment. I will show my intention to participate fully by my willingness to work closely with other students, and to observe the school's code of conduct. I will take part in extra-curricular activities, and will willingly try out new things.

**Networking:** I will take every opportunity to develop a network of friends, teachers and other adults to support my development into adult life. I will be open to other opinions and perspectives. I will represent the school with pride whenever I have the chance, and will build a successful and diverse school community.

**Scholarship:** I will strive to do my very best in school work, setting no limits on my potential, and developing confidence to address problems when they arise. I will take care over presentation, check thoroughly for errors and hand in independent study tasks on time. I will use books and digital resources to support my learning. I will be aware of my targets, review my progress and set myself challenging goals.

**Vision:** I will map out a clear vision for my future as a global citizen. I will support and encourage other students, and value all members of the school community. Engaged in my local community, and aware of the world around me, I will develop future pathways to a happy and fulfilling life.

Student Signature: ..... Date: .....

# Partnership Agreement Between Students, Families and SPWT

## Parents/Families

**I undertake to support my child in his/ her development as a St Paul's Way Trust Graduate. By working in partnership with the school, together we will support him/ her to be the best that she/he can be.**

**Communication:** I will use the student planner as a tool to communicate regularly with the school. I will notify the school of any issues which may be affecting my child. I will support my child in developing strong spoken and written English.

**Investigation:** I will support my child's academic and personal development by providing them with regular and diverse opportunities to find out about and experience the world around us.

**Participation:** I will ensure my child attends school every day, in full uniform and on time, fully equipped and prepared for learning. I will encourage my child to participate in a range of extra-curricular activities and educational trips, ensuring that they have the time and my support to do so. I will support my child to become an active member of the local community.

**Networking:** I will engage with opportunities given by the school to attend school events and give my view on the school. I will attend meetings with my child's teachers in order to work with the school on how to support my child's progress. I will be vigilant in supporting my child in being safe online and understanding e-safety.

**Scholarship:** I will actively support my child to carry out independent learning tasks. I will ensure access to a computer and a quiet area in which to work, which could be in the home, at school during after school hours, or the local Idea Store. I will use my child's student planner to ensure that they regularly complete independent learning tasks, and help them to organise their study time. I will support the school by ensuring that my child attends academic intervention sessions.

**Vision:** I will support my child in mapping out a clear vision for his/ her future as a global citizen with aspirations, including the opportunity to regularly discuss and reflect upon current affairs and global events. I will encourage my child to lead a healthy lifestyle, through promoting regular exercise and a balanced diet.

Parent Signature: ..... Date: .....

## St Paul's Way Trust School

**We undertake to provide the best possible education and to support every child to develop into an outstanding St Paul's Way Trust Graduate. By working in partnership with parents, guardians and families, we will support students to be the best that they can be.**

**Communication:** We will ensure a safe and positive environment in which to learn and grow. We will notify families of any issues which may affect their child. We will provide regular opportunities for students to develop their communication skills and confidence, and promote standard written and spoken English.

**Investigation:** We will ensure that teaching continues to be outstanding, and that marking and assessment of work is regularly used to inform students about progress and next steps for improvement.

**Participation:** We will provide outstanding extra-curricular activities and create diverse opportunities for all students to access new experiences. We will engage with the local community, and provide opportunities for students to engage too.

**Networking:** We will seek, value and take into account students' views on teaching and the wider school, and create leadership roles for students within the school. We will seek and value parents' views, communicate frequently, and organise opportunities for parents to visit school regularly. We will be vigilant in supporting students to be safe online, and to understand e-safety.

**Scholarship:** We will deliver a rich and stimulating curriculum which meets the needs of the students, and which enables progression beyond 18. We will develop opportunities for students to become more independent and creative learners. We will provide students with student planners, and model their importance for organising effective independent learning.

**Vision:** We will celebrate every child, and ensure that every child has equal opportunities to learn and progress. We will develop broad opportunities for reflecting on personal and moral issues, including healthy lifestyles, spiritual development and the world around us. We will give students opportunities to discuss and reflect upon current affairs and global events, and support students to participate and engage in modern British society.

SPWT Signature: ..... Date: .....

**To be completed by the interviewer at the end of the interview.**

Interviewed by: .....

**Interviewer's Comments**

Is the Student  Clearly spoken  Confident  Shy  Enthusiastic  Happy Other.....

Piece of work that the student has brought with them: .....

Name of book brought to interview:.....

Additional Comments .....

.....

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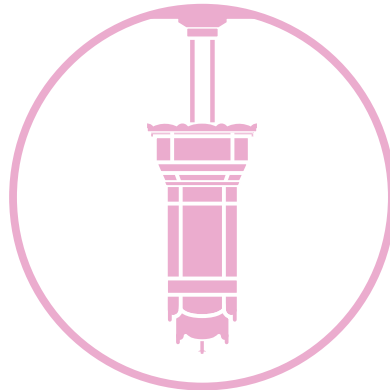
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**To be completed by the Admissions team**

Band: ..... Date of Interview: ...../...../.....

Copy of Birth certificate:  Y  N

Copy of Passport:  Y  N



Tel: 020 7987 1883

WWW.SPWT.NET

125 St Paul's Way

Fax: 020 7537 4529

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